

**BOARD OF SELECTMEN
MEETING MINUTES – JUNE 13, 2011**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Jeff Amberson, Chairman
Dawn Rand, Vice Chairman
Leslie Rutan, Clerk
William Pantazis
Aaron Hutchins

*Pledge of Allegiance

APPROVAL OF MINUTES – MAY 23, 2011 REGULAR MEETING

Selectman Rand moved the Board vote to approve the meeting minutes of the May 23, 2011 regular meeting as submitted, Selectman Rutan seconded the motion; all members present voted in favor.

**7:00 p.m. - JOINT SPECIAL MEETING WITH
NORTHBOROUGH SCHOOL COMMITTEE**
Northborough School Committee Vacancy - Interviews
and Appointment.

Northborough School Committee Chair Nancy Berglund called the Northborough School Committee to order. Members present: Nancy Berglund, Susan Sartori, Shirley Lundberg and Joan Frank. School Superintendent Charles Gobron was also present.

Patricia Kress of 60 Old Colonial Road was the one applicant who expressed interest in filling the vacancy left by the resignation of Stephen Witkowski. Following a brief interview, members of the Northborough School Committee and Board of Selectmen thanked Ms. Kress for applying.

Susan Sartori moved the Committee vote to appoint Patricia Kress to the Northborough School Committee until the next regular Town Election; Joan Frank seconded the motion; all Committee members voted in favor.

Selectman Rand moved the Board vote to appoint Patricia Kress to the Northborough School Committee until the next regular Town Election; Selectman Rutan seconded the motion; all Board members voted in favor.

Susan Sartori moved the School Committee vote to adjourn; Shirley Lundberg seconded the motion, all Committee members voted in favor.

The joint meeting Between the Board of Selectman and the Northborough School Committee adjourned at 7:05 p.m.

REPORTS

Aaron Hutchins

- Participated in the Memorial Day Parade. Noted his discomfort with marching in the parade when he himself is not a Veteran. He is concerned with how this may take away from the recognition of the veterans.

William Pantazis

- Noted that the Applefest Committee is accepting nominations for Grand Marshall through June 15th.
- Participated in the Memorial Day Parade. Noted that for him, it is an honor to march in the parade after being invited to do so by the American Legion.

Leslie Rutan, Clerk

- Congratulated Algonquin's graduating Class of 2011.
- Congratulated the Algonquin Boys Lacrosse Team for earning the title of Central Mass District Finalists.
- Participated in the Memorial Day Parade. Thanked the American Legion for organizing the annual event, as well as everyone else who participated.
- Noted that the Fire Chief and several members of his department helped out with the Tornado Disaster Relief in Western Mass. Chief Durgin added that Chaplain Martino, a Northborough resident, was deployed to the Town of Monson on the Friday following the storms and worked with those affected by the storms through late Saturday evening.
- Announced that as of July 1st, the Town will have a new solid waste collection vendor. Central Mass Disposal has indicated that residents can recycle with the option of using either a dual or single stream recycling method. Special bins can be purchased for single-stream recycling for \$100 delivered or \$85 picked up. They will also offer disposal of non-burnable bulk items. Thanked Pellegrino Trucking for their years of service.
- Thanked Mr. Coderre for the status update on the construction of the buildings located across from Dunkin Donuts. Noted that there have been some issues with the builders not being in compliance with what was original intended. Plans are in the process of being resubmitted to Town staff.

Dawn Rand, Vice Chairman

- Participated in the Memorial Day Parade. Noted that she will continue to show support in honor of the veterans in whichever way the American Legion asks.
- Noted that a Flag Retirement ceremony will be held at the American Legion on June 14th at 7:00 p.m.

Jeff Amberson, Chairman

- Congratulated the Algonquin Class of 2011.
- Participated in the Memorial Day Parade. Thanked everyone involved in the planning of the parade, as well as all of those who participated. Added that the role of the Board of Selectmen is to show support to the veterans whichever way the American Legion sees fit. In the past, it's always been an invitation to march in the parade.

John Coderre, Town Administrator

- Thanked Northborough resident Liz Marcoux of Garden Keep for donating her services in designing the new landscaping at the entrance way to the Town Hall. Thanked DPW for their efforts as well.

7:15 p.m. - RICHARD NOVITCH

Request to close Samuel Gamwel Road from #22 through #34 for an Annual Neighborhood Block Party on June 25, 2011 from 2:00 pm to 10:00 pm.

Richard Novitch of 34 Samuel Gamwel Road was present to request that the Board grant permission to block off Samuel Gamwel Road from #22 through #34 for their annual neighborhood block party on Saturday, June 25th from 2:00 p.m. to 10:00 p.m.

Chief Leahy and Chief Durgin noted their support of this request with the below-mentioned conditions.

Selectman Rutan moved the Board vote to block off Samuel Gamwel Road from #22 through #34 on Saturday, June 25, 2011 from 2:00 p.m. to 10:00 p.m. with the following conditions as recommended by the Police Chief:

1. Block off Samuel Gamwel at Claflin Farm Lane and at Thaddeus Mason Road using the folding florescent yellow barricades from the Police Department.
2. Block off from #22 through #34 using a thick row of orange cones across the complete width of the roadway.

Selectman Pantazis seconded the motion; all members voted in favor.

7:20 p.m. - PUBLIC HEARING

To consider an application for a new All Alcoholic Beverages Restaurant License as submitted by Sea Dog Steak & Ale, LLC for premises located at 318 Main Street.

Attorney Kathleen Connelly was present along with the proposed manager Peter Ferrari. Attorney Connelly informed the Board that the Sea Dog Brewing Company operates brew pubs in Topsham, Bangor and South Portland, ME and a restaurant in Woburn. The brewing company has entered into an agreement with Sea Dog Steak & Ale, LLC to allow for the sale of Sea Dog handcrafted ales at a family-style restaurant to be located at 318 Main Street. This restaurant will welcome families with children. They are also looking forward to becoming involved in the community.

The proposed manager Peter Ferrari has 17 years of experience in the liquor industry. Mr. Ferrari confirmed that he has reviewed and is agreeable to the conditions that will be attached to the license in regards to the outside patio and the outside background music.

PUBLIC HEARING CONT...

Detective Sergeant Brian Griffin stated that a background investigation has been conducted on all of the invested individuals, including the proposed manager. No areas of concern were found.

Members of the Board welcomed Sea Dog Steak & Ale to Northborough.

Selectman Pantazis moved the Board vote to approve the application for a new All Alcoholic Beverages Restaurant License as submitted by Sea Dog Steak & Ale, LLC for premises located at 318 Main Street; subject to the agreed-upon conditions for the outside patio and further that the Board has determined that the All Alcoholic Beverages Restaurant License will not be detrimental to the educational and spiritual activities of the St. Bernadette's Catholic Church at 266 Main Street and the Northborough/Southborough Regional High School at 79 Bartlett Street: Selectman Rand seconded the motion; all members voted in favor.

Selectman Pantazis moved the Board vote to grant a Common Victualler License and Entertainment License with the agreed-upon conditions to Sea Dog Steak & Ale, LLC for premises located at 318 Main Street; Selectman Rutan seconded the motion; all members voted in favor.

PUBLIC COMMENTS

None.

EVALUATION OF TOWN ADMINISTRATOR

Chairman Amberson reviewed the Board's process for the evaluation of the Town Administrator. He noted that Mr. Coderre received an overall rating of 4.6 out of a possible 5, with 4 being "Exceeds Job Standards" and 5 being "Outstanding". The evaluation included five main categories, including Financial Management, Personnel Management, Board Support/Relations, Personal Characteristics and Communication.

Members of the Board praised Mr. Coderre for his outstanding performance.

Mr. Coderre thanked members of the Board for their confidence, their high level of professionalism and respect. He also acknowledged the efforts of Kim Hood, Diane Wackell and MJ Fredette, as well the department heads.

DISCUSSION - DRAFT WESTBOROUGH STATE HOSPITAL REUSE LETTER

Mr. Coderre reviewed the contents of a draft letter to the Westborough State Hospital Reuse Commission outlining what the town would like to see happen to the property.

The Board agreed to the contents of the letter and asked that it be sent out as soon as possible so that it will be received by the Reuse Commission prior to the June 16th hearing.

EXECUTION OF CEMETERY DEEDS A869 & A870

Selectman Hutchins moved the Board vote to execute Cemetery Deeds A869 & A870; Selectman Pantazis seconded the motion; all members voted in favor.

OTHER BUSINESS

None.

7:45 p.m. – EXECUTIVE SESSION

Selectman Rand moved the Board vote to enter into Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Subsection 3 (collective bargaining) due to the Chair's determination that a discussion regarding these matters in an open meeting may have a detrimental effect on the position of the Board; Selectman Rutan seconded the motion; the roll call vote was taken as follows:

Rand	"aye"	Hutchins	"aye"
Rutan	"aye"	Amberson	"aye"
Pantazis	"aye"		

Chairman Amberson announced that the Board would return from Executive Session only to adjourn.

ADJOURNMENT

Selectman Pantazis moved the Board vote to adjourn; Selectman Rutan seconded the motion; all members voted in favor.

Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. June 13, 2011 Meeting Agenda.
2. May 23, 2011 Meeting Minutes.
3. Information packet - Northborough School Committee Vacancy.
4. Information packet - Request to close Samuel Gamwel Road.
5. Information packet - All Alcoholic Beverages Restaurant License Application.
6. Information packet - Evaluation of Town Administrator.
7. Draft Letter regarding Westborough State Hospital Reuse.
8. Cemetery Deeds A869 & A870.